

MINUTES OF MEETING OF RCSI HG BOARD HELD VIA MICROSOFT TEAMS ON 10th July 2020 AT 8.00AM

PRESENT:

Ms. Anne Maher - AM
 Prof Anthony Cunningham - AC
 Prof Cathal Kelly - CK
 Prof Helen Roche - HR
 Dr Donal de Buitléir – DdeB (via teleconference)
 Mr Colm McGrattan - CMCG
 Dr Maria Wilson Browne- MWB
 Mr Douglas Keatinge - DK

IN ATTENDANCE:

Mr. Ian Carter	Chief Executive
Mr Chris Kenny	Chief Financial Officer
Prof. Patrick Broe	Clinical Director

APOLOGIES: N/A

Opening Remarks	The Chair opened the meeting.																								
Declarations of Conflicts of Interest Item 1	On enquiry from the Chair there were no conflicts of interest.																								
Matters Arising Item 2	Minutes of the 17 th January 2020 and 8 th May 2020 meetings agreed.																								
Chair Update Item 3	<p>RCSI Hospital Group Board</p> <p>The Chair noted that the terms of office of all RCSI Hospital Board Members finish in 2020. At this time there is no update as to the new Government’s plans for Hospital Group Boards. She confirmed that she will write to the new Minister for Health on behalf of the Board. Sláintecare Update</p> <p>PB attended a Sláintecare meeting on 27th May 20.</p> <p>Emphasis was placed on submissions to the new minister.</p> <p>Great enthusiasm for front line workers during COVID-19 pandemic.</p> <p>Chair Appointment, Beaumont Board</p> <p>The appointment of Ms Gillian Harford, Chair of the Beaumont Hospital Board, to the RCSI Hospital Group Board remains outstanding.</p> <p>New Committee Appointments</p> <p>The Chair noted that Ian Carter, has been appointed to the HSE National Service Continuity Oversight Group and Petrina Donnolly, has been appointed to the Department of Health, Nursing Home Expert Panel.</p> <p>Department of Health Changes</p> <p>The Chair also mentioned the recent changes in senior management at the Department of Health, specifically Jim Breslin, former Secretary General of Department of Health has been appointed to the Department of Further and Higher Education. Dr Colm O’Reardon succeeds Jim Breslin.</p>																								
CEO Report Item 4	<p>Macro Activity cumulative trends</p> <table border="0"> <tr> <td>ED attendances (new)</td> <td>- 16.1% reduction</td> <td>May YTD</td> <td>(n = 12593)</td> </tr> <tr> <td>Emergency Admissions</td> <td>- 8% reduction</td> <td>May YTD</td> <td>(n = 1875)</td> </tr> <tr> <td>Other Emergency Admissions</td> <td>- 36.7% reduction</td> <td>May YTD</td> <td>(n = 4300)</td> </tr> <tr> <td>Elective Admissions</td> <td>- 31.5% reduction</td> <td>May YTD</td> <td>(n = 1390)</td> </tr> <tr> <td>Day Care attendances</td> <td>- 26.3% reduction</td> <td>May YTD</td> <td>(n = 14083)</td> </tr> <tr> <td>OPD attendances (new)</td> <td>- 24.2% reduction</td> <td>May YTD</td> <td>(n = 13941)</td> </tr> </table>	ED attendances (new)	- 16.1% reduction	May YTD	(n = 12593)	Emergency Admissions	- 8% reduction	May YTD	(n = 1875)	Other Emergency Admissions	- 36.7% reduction	May YTD	(n = 4300)	Elective Admissions	- 31.5% reduction	May YTD	(n = 1390)	Day Care attendances	- 26.3% reduction	May YTD	(n = 14083)	OPD attendances (new)	- 24.2% reduction	May YTD	(n = 13941)
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	<ul style="list-style-type: none"> - impact in terms of activity reduction - patient non-attendance, patient cancellation, demonstrated from 14.03.20 onwards <p>Establishment of New Regional Health Areas</p> <p>Internal exercise has already commenced with regard to design of new R.I.C.O:</p> <ol style="list-style-type: none"> (1) describe health status of designated population (2) articulate (current) health service inventory / resources / delivery model (in new patch) including identification of strengths / weakness / general limitations (3) new “construct” to be developed <ul style="list-style-type: none"> → product September 2020 <p>Designation of Trauma Services</p> <ul style="list-style-type: none"> - no notification at time <p>Covid-19 related Key Actions (continuation)</p> <ul style="list-style-type: none"> - patient cancellations - continuation of certain treatments particularly urgent / cancer related surgeries and neurosurgery - on-site testing (all sites) - temperature checks for staff returning from sick leave - creation of covid / non-covid clinical pathways - creation of additional critical care capacity - additional capacity through proactive discharge - acquisition of (15) beds Clontarf - usage predominantly medicine / stepdown (Beaumont Hospital / Connolly Hospital) - no visiting - exceptions at ward manager discretion - direct support of Nursing Homes - private hospital bed / usage initiative discontinued 30.06.20 <p>Covid-19 RCSI HG Status as at 03.07.20</p> <ul style="list-style-type: none"> - 7 inpatients <ul style="list-style-type: none"> - last patient identified 02.07.20 - last staff member identified 26.06.20 <p>Resumption of Services / Update</p> <ul style="list-style-type: none"> - revised Covid-19 sensitive pathways now developed in relationship to ED.OPD.DC.IP and implemented on a gradual prioritised basis. <p>Key aims being:</p> <ul style="list-style-type: none"> - public / patient / staff safety <ul style="list-style-type: none"> - requirement to ensure necessary social distancing particularly in regard to ED / OPD areas - access to effective assessment / diagnostics / treatment - appropriate hospital - community pathways - both access and egress <ul style="list-style-type: none"> - May activity values demonstrating against base line month (February) <ul style="list-style-type: none"> - ED admissions 13% decrease - Elective 41% decrease - Day Care 51% decrease - OPD (New) 43% decrease - certain capital infrastructural requirements to ensure service restoration / continuity identified and awaiting funding confirmation from HSE
<p>Finance Report Item 4</p>	<p>Finance Report – May 2020</p> <ul style="list-style-type: none"> - projected net deficit in 2020 of €9.03m (0.9%), assuming funding matters outstanding including the impact of COVID 19 are addressed. - COVID19 initiatives include service additionally and expansion projects, staff additionally and overtime, absence impact and non-pay cost impact - non pay consumables cost increase including laboratory, cleaning, security, PPE expected to continue for duration of the outbreak - capital equipment purchased €5.33m; expected capital grant to remove cost from revenue spend - loss of patient and other income - €9.7m deterioration March to May (40% reduction)

	due to reduced private patients, loss of car parking and retail income. Continuation of fall off for remainder of year would result in reduced income of €38m
HR Report Item	<ul style="list-style-type: none"> - May 2020 WTE - 9634 - increase of 203 WTE for YTD - overall headcount includes 118 student nurses/midwives - net variance April v May 2020 excluding NSD, Covid-19 recruitment and Agency Conversions +152 WTE
AOB	<p>The Board again acknowledged the hard work and dedication of all staff in all RCSI Hospital Group sites and requested circulation of same to each site</p> <p>RCSI Hospital Group Board – Finance Subcommittee to meet before the next meeting</p> <p>CK advised that RCSI are currently preparing for campus reopening.</p> <p>HR noted the impact of social distancing in waiting areas, particularly will cause delay in service.</p> <p>HR congratulated the Quality & Patient Safety department on the work they have achieved to date.</p>
Date of next meeting	It was agreed that the next Board Meeting would take place on Friday, 11 th September 2020 at 8am either online or in person as appropriate at that time.

Signed: _____

Date: _____