

MINUTES OF MEETING OF RCSI HG BOARD HELD VIA MICROSOFT TEAMS ON 11th September 2020 AT 8.00AM

PRESENT:

Ms. Anne Maher - AM
 Prof Anthony Cunningham - AC
 Prof Cathal Kelly - CK
 Prof Helen Roche - HR
 Dr Donal de Buitléir – DdeB
 Mr Colm McGrattan - CMCG
 Dr Maria Wilson Browne- MWB
 Mr Douglas Keatinge – DK

IN ATTENDANCE:

Mr. Ian Carter	Chief Executive
Mr Chris Kenny	Chief Financial Officer
Ms Sheila McGuinness	Chief Operations Officer
Prof. Patrick Broe	Clinical Director
Ms Petrina Donnelly	Director of Nursing and Midwifery
Mr Keith McCarthy	Director of Human Resources

APOLOGIES: N/A

Opening Remarks	The Chair opened the meeting.
Declarations of Conflicts of Interest Item 1	On enquiry from the Chair there were no conflicts of interest.
Review of Minutes Item 2	Minutes of 10 th July 2020 meeting agreed.
Matters Arising Item 3	<p>The Chair welcomed the Minister’s appointment of Gillian Harford to the RCSI Hospital Group Board and noted the membership quota is now complete.</p> <p>The Chair also welcomed the new appointments to the RCSI Hospital Group Executive Management Team - Ms Petrina Donnelly, Director of Nursing and Midwifery and Mr Keith McCarthy, Director of Human Resources</p>
Chair Update Item 4	<p>RCSI Hospital Group Board The Chair noted that the terms of office of all RCSI Hospital Board Members finish in 2020. At this time there is no update as to the new Government’s plans for Hospital Group Boards She confirmed that she will write to the new Minister for Health on behalf of the Board.</p> <p>University Rankings The Chair congratulated RCSI on its ranking in top 250 Universities world-wide</p> <p>Sláintecare Update The Chair noted Paul Reid’s recent comment in an article in the Sunday Business Post that it was time for a rethink on the Sláintecare recommendation to break up the HSE into six parts. PB confirmed the next Sláintecare meeting is scheduled to take place on Thursday 17th September, where the HSE’s Director General is expected to address the Committee.</p> <p>Regional Health Areas It is noted that any form of future planning by the HSE would appear to be paused at present.</p> <p>Department of Health Changes The Chair also mentioned the recent changes in senior management at the Department of Health, specifically Jim Breslin, former Secretary General of Department of Health has been appointed to the Department of Further and Higher Education. Dr Colm O’Reardon succeeds Jim Breslin on an acting basis.</p>

CEO Report Item 5	<p>Macro Activity cumulative trends</p> <table border="0"> <tr> <td>ED attendances (new)</td> <td>- 12.8% reduction</td> <td>July YTD</td> <td>(n=12593)</td> </tr> <tr> <td>Emergency Admissions</td> <td>- 7.7% reduction</td> <td>July YTD</td> <td>(n=2652)</td> </tr> <tr> <td>Other Emergency Admissions</td> <td>- 34.9% reduction</td> <td>July YTD</td> <td>(n=5097)</td> </tr> <tr> <td>Elective Admissions</td> <td>- 29.7% reduction</td> <td>July YTD</td> <td>(n=1872)</td> </tr> <tr> <td>Day Care attendances</td> <td>- 23.7% reduction</td> <td>July YTD</td> <td>(n=17929)</td> </tr> <tr> <td>OPD attendances (new)</td> <td>- 19.9% reduction</td> <td>July YTD</td> <td>(n=16267)</td> </tr> </table> <p>- impact in terms of activity reduction - patient non-attendance, patient cancellation, demonstrated from 14.03.20 onwards</p> <p>Establishment of New Regional Health Areas Internal Group exercise has already commenced with regard to design of proposed R.I.C.O. including:</p> <ol style="list-style-type: none"> (1) describe health status of designated population (2) articulate (current) health service inventory / resources / delivery model (in new patch) including identification of strengths / weakness / general limitations (3) new “construct” to be developed <ul style="list-style-type: none"> ➔ addendum to CEO report tabled outlining the contents of the report ➔ report to be circulated to Board Members on completion <p>Designation of Trauma Services</p> <p>- no notification at this time</p> <p>Covid-19 related Key Actions (continuation)</p> <ul style="list-style-type: none"> - patient cancellations - continuation of certain treatments particularly urgent / cancer related surgeries and neurosurgery - on-site testing (all sites) - temperature checks for staff returning from sick leave - creation of covid / non-covid clinical pathways - creation of additional critical care capacity - additional capacity through proactive discharge - acquisition of (15) beds Clontarf - usage predominantly medicine /stepdown (Beaumont Hospital / Connolly Hospital) - no visiting - exceptions at ward manager discretion - direct support of Nursing Homes - private hospital bed / usage initiative discontinued 30.06.20 <p>Covid-19 RCSI HG Status as at 02.09.20</p> <ul style="list-style-type: none"> - 10 inpatients <ul style="list-style-type: none"> - last patient identified 01.09.20 - last staff member identified 01.09.20 <p>Resumption of Services / Update</p> <ul style="list-style-type: none"> - revised Covid-19 sensitive pathways now developed in relationship to ED.OPD.DC.IP and implemented on a gradual prioritised basis. Key aims being: <ul style="list-style-type: none"> - public / patient / staff safety <ul style="list-style-type: none"> - requirement to ensure necessary social distancing particularly in regard to ED / OPD areas - access to effective assessment / diagnostics / treatment - appropriate hospital - community pathways - both access and egress - July activity values demonstrating against base line month (February) <table border="0"> <tr> <td>- ED admissions</td> <td>1%</td> <td>decrease</td> </tr> <tr> <td>- Elective</td> <td>7%</td> <td>decrease</td> </tr> <tr> <td>- Day Care</td> <td>9%</td> <td>decrease</td> </tr> <tr> <td>- OPD (New)</td> <td>12%</td> <td>increase</td> </tr> </table> - certain capital infrastructural requirements to ensure service restoration / continuity identified and awaiting funding confirmation from HSE 	ED attendances (new)	- 12.8% reduction	July YTD	(n=12593)	Emergency Admissions	- 7.7% reduction	July YTD	(n=2652)	Other Emergency Admissions	- 34.9% reduction	July YTD	(n=5097)	Elective Admissions	- 29.7% reduction	July YTD	(n=1872)	Day Care attendances	- 23.7% reduction	July YTD	(n=17929)	OPD attendances (new)	- 19.9% reduction	July YTD	(n=16267)	- ED admissions	1%	decrease	- Elective	7%	decrease	- Day Care	9%	decrease	- OPD (New)	12%	increase
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	<p>Winter Plan</p> <ul style="list-style-type: none"> - a number of developments underway to increase capacity and capability for the coming year: <ul style="list-style-type: none"> - 40 additional beds in Connolly Hospital - Maintaining additional capacity in ICUs introduced in March 20 - Increased headcount and upskilling of existing staff - Currently testing all patients for Covid-19. Plan in place to screen for Covid-19, Influenza A + B on one platform - December - IC confirmed that Covid-19 surge will result in further elective surgery / treatment reduction
Finance Report Item 5	<p>Finance Report – ytd July 2020</p> <ul style="list-style-type: none"> - projected net deficit in 2020 of €97m driven by Covid-19 impact, other service developments and increased bad debt provision – assuming funding issues dealt with residual deficit of <1% projected (€9m) - COVID19 initiatives include service additionality and expansion projects, staff additionality and overtime, absence impact and non-pay cost impact - non pay consumables cost increase including laboratory, cleaning, security, PPE expected to continue for duration of the outbreak - capital equipment; expected capital grant to remove cost from revenue spend - Loss of patient and other income due to reduced private patients, loss of car parking and retail income. Continuation of fall off for remainder of year would result in reduced income of €28.4m - Service Continuity Plan currently being reviewed by DPER. It is noted that an increase of 11% would be required to sustain capacity and capability levels for service continuity into next year - Finance Committee meeting will meet in advance of the next Board meeting to discuss forward planning
Clinical Performance Item 5	<ul style="list-style-type: none"> - Consultant recruitment is active and has increased - On-site training in Cavan General Hospital to be introduced in line with joint appointments with major teaching Hospitals - NCHD training commencing rotation in January 2021
Covid-19 Nursing Home Expert Panel Report – Item 6	<p>PD provided summary of Covid-19 Nursing Home Expert Panel Report:</p> <ul style="list-style-type: none"> - The report outlines a range of recommendations in line with lessons learned from Covid-19 outbreaks in Nursing Homes. The Expert Panel consulted with all Stakeholders when compiling the Report and considering the recommendations - The Chair acknowledged the positive output of the report, noting the importance of Hospital Group engagement with the recommendations
AOB	<p>The Board again acknowledged the hard work and dedication of all staff in all RCSI Hospital Group sites.</p> <p>CMcG noted that the Quality and Safety Subcommittee met yesterday. Positivity of quality improvements in KPIs noted, in particular in the areas of VTE, training and recruitment.</p> <p>CK advised that RCSI are currently preparing for campus reopening.</p>
Date of next meeting	<p>It was agreed that the next Board Meeting would take place on Friday, 20th November 2020 at 8am online or in person as appropriate at that time.</p>

Signed: _____

Date: _____