

MINUTES OF MEETING OF RCSI HG BOARD HELD ON 14th SEPTEMBER 2018 AT 8.00 IN THE PRESIDENTS MEETING ROOM, RCSI

PRESENT: Ms. Anne Maher - AM
 Prof Anthony Cunningham - AC
 Mr Colm McGrattan - CMcG
 Dr Donal de Buitléir - DdeB
 Mr Douglas Keatinge - DK
 Prof Cathal Kelly - CK
 Mr Enda Connolly - EC
 Dr Maria Wilson Browne - MWB

IN ATTENDANCE: Mr. Ian Carter, Chief Executive
 Ms Sheila McGuinness Chief Operations Officer
 Mr Rory Farrelly Chief Director of Nursing and Midwifery
 Prof Paddy Broe Clinical Director
 Mr Chris Kenny Chief Financial Officer

APOLOGIES: Prof Helen Roche

<i>Opening Remarks</i>	
<i>Declarations of Conflicts of Interest Agenda Item 1</i>	The Chair enquired if any Board member wished to declare any conflict of interest in relation to the Agenda. No declarations declared.
<i>Approval of Minutes 16.03.18 Item 2</i>	Minutes of the 13 th July 2018 meeting agreed.
<i>Matters Arising Item 3</i>	None
<i>Chair Update Item 4</i>	<p>CEO Beaumont</p> <ul style="list-style-type: none"> - verbal agreement received regarding continuation of present arrangement. EC awaiting formal confirmation of same. <p>Slaintecare</p> <ul style="list-style-type: none"> - Slaintecare Implementation Strategy report launched in August. - Chair has requested meeting with Ms Laura Magahy. - PB invited to sit on Slaintecare Expert Advisory Group. - Chair congratulated PB for his recent article regarding Slaintecare published in the Irish Times <p>Reports:</p> <p>Private Practice in Public Hospitals - Report</p> <ul style="list-style-type: none"> - Independent Review Group, chaired by DdeB, is examining the impact of removing private practice from public hospitals - no date for publication <p>Role of Voluntary Hospitals in the Publicly Funded Health Service - Report</p> <ul style="list-style-type: none"> - review of Voluntary Hospitals in Health Service chaired by Ms Catherine Day. Report imminent - no date for publication

	<p>Geographic alignment of Hospital Groups and Community Healthcare Organisations - Report</p> <ul style="list-style-type: none"> - report publication expected by year-end. <p>Hospital Group Chairs Meeting</p> <ul style="list-style-type: none"> - meeting of Group Chairs took place and key items discussed: <ul style="list-style-type: none"> - five of the seven Group Chief Executive Officer posts will be advertised. - legislation - remains outstanding. - Group Chairs proposed sourcing an allocation for a secretariat to support HG Boards and CEOs. RCSI HG not prepared to support this. <p>Director General Position</p> <ul style="list-style-type: none"> - interviews scheduled to take place by year-end. <p>Meeting with an Taoiseach and Minister for Health</p> <ul style="list-style-type: none"> - meeting 16.07.18 An Taoiseach requested this meeting to: <ul style="list-style-type: none"> - get a better understanding of how significant improvement in relationship to ED access and reduction in ED patient volume wait value was achieved by RCSI HG - the benefits of working as a Hospital Group in achieving these reductions - whether these methods can be replicated in other Hospital Groups - Other issues which are of concern to RCSI HG were raised - media coverage RTE 6pm news. <p>Central Trauma Network- Correspondence from Minister for Health</p> <ul style="list-style-type: none"> - correspondence received from Minister Simon Harris 26.07.18 advising RCSI HG to directly engage with the Implementation Group. <p>Media:</p> <ul style="list-style-type: none"> - new documentary series “<i>The Rotunda</i>” aired 13.09.18 - positive feedback received 																				
<p><i>CEO Report Item 5</i></p>	<p>CEO’s Report Tabled and Key Points Included:</p> <p>Macro Activity cumulative trends</p> <table border="0"> <tr> <td>ED attendances (new)</td> <td>- 4.6% increase</td> <td>June YTD</td> <td>(n = 4676)</td> </tr> <tr> <td>Emergency Admissions¹</td> <td>- 0.2% increase</td> <td>June YTD</td> <td>(n = 50)</td> </tr> <tr> <td>Other Emergency Admissions</td> <td>- 4.3% reduction</td> <td>June YTD</td> <td>(n = 659)</td> </tr> <tr> <td>Elective Admissions</td> <td>- 2% increase</td> <td>June YTD</td> <td>(n = 127)</td> </tr> </table> <ul style="list-style-type: none"> - performance improvement demonstrated Beaumont Hospital 4.9% increase / LOL 5.8% increase <table border="0"> <tr> <td>Day Care attendances</td> <td>- 2.5% increase</td> <td>June YTD</td> <td>(n = 1763)</td> </tr> </table> <ul style="list-style-type: none"> - performance improvement demonstrated Cavan 16.1% / Beaumont 4% <p>Note¹: Validation exercise being undertaken with regard to Connolly admission value</p> <p>IP. DC elective access</p> <ul style="list-style-type: none"> - RCSI HG demonstrating performance improvement particularly in relation to patients waiting >12months - RCSI HG focusing on maximising insourcing and usage of all available internal capacity - request for further information in regard to specialty specific access wait times - CEO confirmed this would be available at next meeting <p>Waiting List Initiative</p> <ul style="list-style-type: none"> - NTPF contract agreed and progressing 	ED attendances (new)	- 4.6% increase	June YTD	(n = 4676)	Emergency Admissions ¹	- 0.2% increase	June YTD	(n = 50)	Other Emergency Admissions	- 4.3% reduction	June YTD	(n = 659)	Elective Admissions	- 2% increase	June YTD	(n = 127)	Day Care attendances	- 2.5% increase	June YTD	(n = 1763)
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<i>Key Performance Metrics Item 6</i>	Key Performance Metrics - July 2018 tabled and noted
<i>Finance Report Agenda Item 7</i>	<p>The Finance Report for July 2018 was tabled:</p> <p>Finance Sub Committee</p> <ul style="list-style-type: none"> - meeting took place 10.09.18 in preparation for the Strategy Day. Main concerns are appropriate 2019 budget and requirement for a Finance Structure for the Hospital Group - Group remains on target to achieve breakeven against Gross Determined Projection. - assumed outstanding funding issues identified in the Finance Report are addressed - additional €21m income deficit projected. - noted that Group budget 2018 is €3m less than outturn 2017, and requirement to fund €30m of pay awards and developments. Additional impact in 2018 of activity and adverse weather conditions noted.
<i>Clinical Director Report Item 8</i>	<p>The Clinical Director report for July 2018 was tabled:</p> <p>Specialist Registration for Consultants</p> <ul style="list-style-type: none"> - Professor Frank Murray, Director of NDTP (National Doctors Training and Planning) has asked RCSI HG to be the pilot site for a national initiative to offer support to consultants in securing their names on the Specialist Register. <p>Consultant Recruitment and Retention</p> <ul style="list-style-type: none"> - Professor Murray, NDTP Director, has also requested that RCSI Hospitals be a pilot Group for development of an autonomous process for recruiting new consultants <p>Quality and Patient Safety</p> <ul style="list-style-type: none"> - The first SIMF (Senior Incident Management Forum) for Medicine took place on 31.08.18 - it was well supported by relevant clinicians with a significant volume of cases presented
<i>Any other business Item 10</i>	None
<i>Date of next meeting</i>	It was agreed that the next meeting would take place on Friday, 12 th October 2018 at 8am.

Signed: _____

Date: _____