

**MINUTES OF MEETING OF RCSI HG BOARD HELD VIA MICROSOFT TEAMS ON 14<sup>th</sup> May 2021 @ 8.00AM**

**PRESENT:** Ms. Anne Maher - AM  
Prof Cathal Kelly - CK  
Prof Anthony Cunningham - AC  
Prof Helen Roche - HR  
Dr Donal de Buitleir - DdeB  
Mr Colm McGrattan - CMCG  
Dr Maria Wilson Browne - MWB  
Mr Douglas Keatinge - DK  
Ms Gillian Harford - GH

**IN ATTENDANCE:** Mr. Ian Carter Chief Executive  
Prof. Patrick Broe Clinical Director  
Mr Chris Kenny Chief Financial Officer

**APOLOGIES:**

<b>Opening Remarks</b>	The Chair opened the meeting.
<b>Declarations of Conflicts of Interest Item 1</b>	On enquiry from the Chair there were no conflicts of interest declared.
<b>Review of Minutes Item 2</b>	Minutes of 12 March 2021 were agreed.
<b>Matters Arising Item 3</b>	Reports of a cyber attack on HSE ICT networks.
<b>Chair Update Item 4</b>	<p><b>RCSI Hospital Group Board</b></p> <p>The Chair expressed condolences on behalf of Board members and the RCSI HG Executive to CK on his recent bereavement.</p> <p>CK thanked the RCSI HG Executive for continuing to support Medical Students in their practical experience in the hospitals.</p> <p><b>Sláintecare Update</b></p> <p>The Minister for Health recently launched the Sláintecare Implementation Strategy and Action Plan 2021-2023. A Business Plan and change management programme to implement the new Regional Health Areas is to be developed during 2021. PB advised that the Sláintecare Advisory Board have not met since the previous RCSI HG Board meeting.</p> <p><b>Regional Health Area Report</b></p> <p>The Chair noted that the Regional Health Area Report is in progress.</p> <p><b>Department of Health</b></p> <p>The Chair wrote to Mr Robert Watt and congratulated him on his appointment to the position of Secretary General of the Department of Health. The Chair also requested a meeting with Mr Watt, subject to the easing of Covid-19 restrictions.</p>

<p><b>CEO Report</b> <b>Item 5</b></p>	<p><b>Macro Activity cumulative trends 21 / 20</b></p> <table border="0"> <tr> <td>ED attendances (new)</td> <td>- 35.2% increase</td> <td>(n=4060)</td> <td>Mar YTD</td> <td>(n = 39672)</td> </tr> <tr> <td>Emergency Admissions</td> <td>- 25.8% increase</td> <td>(n=1053)</td> <td>Mar YTD</td> <td>(n = 14097)</td> </tr> <tr> <td>Other Emergency Admissions</td> <td>- 42.0% reduction</td> <td>(n=532)</td> <td>Mar YTD</td> <td>(n = 1865)</td> </tr> <tr> <td>Elective Admissions</td> <td>- 22.9% increase</td> <td>(n=151)</td> <td>Mar YTD</td> <td>(n = 1696)</td> </tr> <tr> <td>Day Care attendances</td> <td>- 56.7% increase</td> <td>(n=4271)</td> <td>Mar YTD</td> <td>(n = 26851)</td> </tr> <tr> <td>OPD attendances (new)</td> <td>- 60.6% increase</td> <td>(n=4948)</td> <td>Mar YTD</td> <td>(n = 33130)</td> </tr> </table> <ul style="list-style-type: none"> <li>- impact in terms of activity reduction - patient non-attendance, patient cancellation, demonstrated January - February</li> <li>- all ED sites demonstrating appropriate control / patient processing in terms of Patient Experience Time (PET) and low volume of ED patient “waits”</li> <li>- Rapid Access Cancer clinics maintained and achieving wait time targets</li> </ul> <p><b>Finance</b></p> <p>Group projected €106.6m deficit driven by agreed, but currently unfunded Covid initiatives, fall in income and other agreed service developments unfunded. Residual deficit of €9.369m (1%) assuming outstanding funding issues resolved</p> <p><b>HR</b></p> <p>Operating within Headcount target for 2021.</p> <p><b>Designation of Trauma Services</b> (previously identified 27.04.21)</p> <ul style="list-style-type: none"> <li>- press release 27.04.21 from DOH confirmed the announcement of two major trauma centres (MTC) <ul style="list-style-type: none"> <li>- Mater Hospital will be developed to function as designated Central MTC with Tallaght / Vincent’s Hospitals providing support</li> <li>- Cork University Hospital announced as designated South MTC</li> <li>- target opening date (phase )1 of March 2022</li> </ul> </li> <li>- DK asked if the designated Hospital for the Major Trauma Centre was the right decision <ul style="list-style-type: none"> <li>- IC confirmed the need for Major Trauma Centres and national trauma service. The HSE Service Plan gives a target of 2 years for commencement and, as yet, there is no published plan for implementation.</li> </ul> </li> <li>- CMcG enquired about the implications for Beaumont Hospital and Neurosurgery. <ul style="list-style-type: none"> <li>- IC noted that in order for any Major Trauma Service to be successful, it will need to provide Neurosurgical services. IC also noted that much neurosurgery is not trauma related, as such, Beaumont will continue to provide this service.</li> </ul> </li> <li>- MWB asked if any reasons were given as to why the designated Hospital was chosen. <ul style="list-style-type: none"> <li>- IC confirmed there was no feedback given from the selection process.</li> </ul> </li> </ul> <p><b>Capital Developments (Major)</b></p> <p><b>Beaumont</b></p> <ul style="list-style-type: none"> <li>- ED Stage 1 development due for completion July</li> <li>- Bed block Stage 1 development due for completion July</li> <li>- Cystic Fibrosis Unit advanced to Stage 2 development</li> <li>- Radiation Oncology Phase 2 Development progressing design to tender stage</li> <li>- (adjoining) Convent building and lands Stage 1 development due for completion June</li> </ul> <p><b>Cavan</b></p> <ul style="list-style-type: none"> <li>- agreement to progress development of additional ward accommodation, replacement of Endoscopy and reconfiguration of ED confirmed by HSE 01.03.21</li> </ul> <p><b>Rotunda Hospital</b></p> <ul style="list-style-type: none"> <li>- commencement of 2 stage tendering process for necessary infrastructure design team. Direct engagement with Minister / DOH in regard to this necessary Capital Project being scheduled</li> </ul>	ED attendances (new)	- 35.2% increase	(n=4060)	Mar YTD	(n = 39672)	Emergency Admissions	- 25.8% increase	(n=1053)	Mar YTD	(n = 14097)	Other Emergency Admissions	- 42.0% reduction	(n=532)	Mar YTD	(n = 1865)	Elective Admissions	- 22.9% increase	(n=151)	Mar YTD	(n = 1696)	Day Care attendances	- 56.7% increase	(n=4271)	Mar YTD	(n = 26851)	OPD attendances (new)	- 60.6% increase	(n=4948)	Mar YTD	(n = 33130)
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	<p><b>Covid-19 related Key Actions (continuation)</b></p> <ul style="list-style-type: none"> <li>- on-site testing (all sites)</li> <li>- creation of Covid / non-Covid clinical pathways</li> <li>- conversion of day care areas into short term bed capacity</li> <li>- creation of additional critical care capacity</li> <li>- additional capacity through proactive discharge</li> <li>- no visiting - exceptions at ward manager discretion</li> <li>- private hospital bed / usage agreement expected to cease</li> </ul> <p><b>Covid-19 RCSI HG Status as at 30.04.21</b></p> <ul style="list-style-type: none"> <li>- 21 inpatients <ul style="list-style-type: none"> <li>- last patient identified 30.04.21</li> <li>- last staff member identified 29.04.21</li> </ul> </li> </ul> <p><b>Covid-19 Vaccination Programme</b></p> <ul style="list-style-type: none"> <li>- as at 31.03.21 16,531 vaccines undertaken <ul style="list-style-type: none"> <li>- Beaumont Hospital (FLS) 3,717</li> <li>- Cavan General Hospital (FLS) 1,162</li> <li>- Connolly Hospital (FLS) 1,358</li> <li>- Drogheda Hospital (FLS) 2,447</li> <li>- Rotunda Hospital (FLS) 916</li> </ul> </li> <li>- RCSI Hospital Group also vaccinating: <ul style="list-style-type: none"> <li>- Community nursing / GPs</li> <li>- Psychiatry</li> <li>- Radiation Oncology</li> <li>- Bon Secours Hospital</li> <li>- north side public / private nursing homes</li> <li>- designated patient cohorts as determined by National Programme</li> </ul> </li> </ul>
<p><b>AOB</b></p>	<p><b>HSE ICT Disruption</b></p> <p>The CEO confirmed that the HSE and the wider health system has been targeted by a criminal ransomware attack. IT systems across the health service have been temporarily shut down for security reasons, and the HSE is working with the National Cyber Security Centre, and with national and international experts, to rectify this issue.</p> <p>The Chair enquired about the impact of the attack on the health service. IC confirmed that the virus interferes with existing files and threatens to publish private information. For security, IT systems across the health service have been temporarily shut down to reduce the risk. It is not yet clear what the full impact will be on the health service. So far, some patient appointments have been cancelled. It is thought that it will be at least 2 weeks before IT systems are restored. At this time there is no evidence that patient details have been extracted from RCSI HG ICT systems.</p>
<p><b>Date of next meeting</b></p>	<p>Friday 9 July 2021 at 8 00am.</p>

Signed: \_\_\_\_\_

Date: \_\_\_\_\_