

**MINUTES OF MEETING OF RCSI HG BOARD HELD VIA MICROSOFT TEAMS ON 15<sup>th</sup> January 2021 @ 8.00AM**

**PRESENT:** Ms. Anne Maher - AM  
 Prof Anthony Cunningham - AC  
 Prof Cathal Kelly - CK  
 Prof Helen Roche - HR  
 Dr Donal de Buitléir – DdeB  
 Mr Colm McGrattan - CMCG  
 Dr Maria Wilson Browne- MWB  
 Mr Douglas Keatinge – DK  
 Ms Gillian Harford - GH

**IN ATTENDANCE:** Mr. Ian Carter Chief Executive  
 Prof. Patrick Broe Clinical Director

**APOLOGIES:** N/A

<b>Opening Remarks</b>	The Chair opened the meeting.
<b>Declarations of Conflicts of Interest Item 1</b>	On enquiry from the Chair there were no conflicts of interest declared.
<b>Review of Minutes Item 2</b>	Minutes of 20 <sup>th</sup> November 2020 meeting agreed.
<b>Matters Arising Item 3</b>	There were no matters arising
<b>Chair Update Item 4</b>	<p><b>RCSI Hospital Group Board</b></p> <p>The Chair confirmed that the Minister for Health has extended the term of office for all Hospital Group Board Members until 28<sup>th</sup> December 2021. She has confirmed to the Minister that all Board members have agreed to continue to serve on the Board</p> <p>The Chair noted that Ireland East Hospital Group have appointed Prof. Elaine Meade as their Board Chair. The Chair said that she will make contact with Prof. Meade before the next Board meeting.</p> <p><b>Department of Health Changes</b></p> <p>The Chair updated the Board on the recent changes in senior management at the Department of Health, specifically Robert Watt has succeeded Dr Colm O’Reardon as Interim Secretary General of the Department of Health. The permanent position of Secretary General of the Department of Health has recently been advertised.</p> <p><b>Sláintecare Update</b></p> <p>Prof. Broe provided an update on December’s Slaintecare meeting: Prof. Broe expressed concern following September’s meeting that necessary hospital reform was not addressed. The Chair of Slaintecare acknowledged that this is an item of great importance. The RCSI HG RICO proposal has been shared with IEHG and has formed the basis of discussions on moving forward with the Regional Health Areas.</p> <p>Board Members expressed concern that hospital reform during the current pressures of the Pandemic would be challenging, however all agreed that conversations with IEHG and Slaintecare should continue, in order that necessary agreements are reached.</p>

<b>CEO Report</b> <b>Item 5</b>	<p><b>Macro Activity cumulative trends</b></p> <table border="0"> <tr> <td>ED attendances (new)</td> <td>- 10.3% reduction</td> <td>(n=17853)</td> <td>Nov YTD</td> <td>(n = 155162)</td> </tr> <tr> <td>Emergency Admissions</td> <td>- 5.9% reduction</td> <td>(n=3152)</td> <td>Nov YTD</td> <td>(n = 49917)</td> </tr> <tr> <td>Other Emergency Admissions</td> <td>- 34.6% reduction</td> <td>(n=8010)</td> <td>Nov YTD</td> <td>(n = 15158)</td> </tr> <tr> <td>Elective Admissions</td> <td>- 23.3% reduction</td> <td>(n=2362)</td> <td>Nov YTD</td> <td>(n = 7767)</td> </tr> <tr> <td>Day Care attendances</td> <td>- 18.1% reduction</td> <td>(n=21778)</td> <td>Nov YTD</td> <td>(n = 98774)</td> </tr> <tr> <td>OPD attendances (new)</td> <td>- 13.7% reduction</td> <td>(n=17916)</td> <td>Nov YTD</td> <td>(n = 113016)</td> </tr> </table> <ul style="list-style-type: none"> <li>- impact in terms of activity reduction - patient non-attendance, patient cancellation, demonstrated from 14.03.20 onwards</li> <li>- all ED sites demonstrating appropriate control / patient processing in terms of Patient Experience Time (PET) and low volumes of ED patient “waits”</li> <li>- Rapid Access Cancer clinics maintained and achieving wait time targets</li> </ul> <p><b>Finance</b></p> <p>Projected net deficit in 2020 of €6.7m (0.7%), assuming funding matters outstanding including the impact of Covid-19 are addressed. Covid-19 impact estimate €66.8m.</p> <p><b>HR</b></p> <p>Operating within Headcount target for 2020.</p> <p><b>Designation of Trauma Services</b></p> <p>No notification at this time. Inspection took place in August 2019.</p> <p><b>Capital Developments (Major)</b></p> <p><b>Beaumont</b></p> <ul style="list-style-type: none"> <li>- 95 bed construct design team appointment</li> <li>- acquisition of adjoining Convent building and lands will assist in de-centralising non-clinical services in Beaumont Hospital</li> <li>- ED design team to be appointed confirmed by HSE (30.11.20)</li> <li>- Interventional Radiology ahead of schedule - final phase of build January 2021</li> <li>- Cystic Fibrosis Unit advanced to Stage 2 development</li> <li>- Radiation Oncology Phase 2 Development progressing design to tender stage end 2020</li> <li>- direct progression of:       <ul style="list-style-type: none"> <li>- additional treatment cubicles in ED</li> <li>- 6 additional beds</li> <li>- Respiratory Assessment &amp; Treatment Centre</li> <li>- additional Endoscopy capacity</li> <li>- Infection Control Works (4.3 million)</li> </ul> </li> </ul> <p><b>Rotunda Hospital</b></p> <ul style="list-style-type: none"> <li>- Neonatal and Emergency Theatre Project funding approval 15.06.20 - 4.6 million</li> <li>- Critical Care Block funding approval 15.06.20 - 0.10m for advancement of necessary SRA - SRA now completed and submitted</li> </ul> <p><b>Covid-19 related Key Actions (continuation)</b></p> <ul style="list-style-type: none"> <li>- on-site testing (all sites)</li> <li>- creation of covid / non-covid clinical pathways</li> <li>- conversion of day care areas into short term bed capacity</li> <li>- creation of additional critical care capacity</li> <li>- additional capacity through proactive discharge</li> <li>- no visiting - exceptions at ward manager discretion</li> <li>- private hospital bed / usage initiative discontinued 30.06.20 - new tender exercise commenced</li> </ul>	ED attendances (new)	- 10.3% reduction	(n=17853)	Nov YTD	(n = 155162)	Emergency Admissions	- 5.9% reduction	(n=3152)	Nov YTD	(n = 49917)	Other Emergency Admissions	- 34.6% reduction	(n=8010)	Nov YTD	(n = 15158)	Elective Admissions	- 23.3% reduction	(n=2362)	Nov YTD	(n = 7767)	Day Care attendances	- 18.1% reduction	(n=21778)	Nov YTD	(n = 98774)	OPD attendances (new)	- 13.7% reduction	(n=17916)	Nov YTD	(n = 113016)
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	<p><b>Covid-19 RCSI HG Status as at 15.01.21</b></p> <ul style="list-style-type: none"> <li>- 400 inpatients</li> <li>- 896 frontline staff absent</li> <li>- Significant increase in volume of presentations</li> <li>- Vaccination programme commenced. 5,211 staff vaccinated to date. Vaccination of Community staff and Nursing Homes to commence next week</li> <li>- Medical ward and staff provided by Bons Secours</li> <li>- PPE and oxygen provision sufficient at present</li> <li>- Support to Residential Care Facilities continues</li> </ul>
<b>AOB</b>	<p>The Chair and the Board congratulated the RCSI Hospital Group on their great work during the current global Covid-19 pandemic.</p> <p>It was agreed that an incomplete Working Draft of the Health Region A Profile and Proposed Future Model of Care document would be circulated to Board members for discussion at a special meeting.</p>
<b>Date of next meeting</b>	Friday 12 March 2021 at 8 00am.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_