

MINUTES OF MEETING OF RCSI HG BOARD HELD ON 13th September 2019 AT 8.00 IN THE SIR THOMAS MYLES MEETING, RCSI

PRESENT: Ms. Anne Maher - AM
Mr Douglas Keatinge - DK
Prof Anthony Cunningham - AC
Prof Cathal Kelly - CK
Prof Helen Roche - HR
Dr Donal de Buitleir - DdeB

IN ATTENDANCE: Mr. Ian Carter Chief Executive
Ms Sheila McGuinness Chief Operations Officer
Mr Rory Farrelly Chief Director of Nursing and Midwifery
Mr Chris Kenny Chief Financial Officer

APOLOGIES: Prof Paddy Broe Clinical Director
Mr Enda Maloney Director of Human Resources
Mr Colm McGrattan
Dr Maria Wilson Browne

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| <i>Opening Remarks</i> | The Chair opened the meeting. |
| <i>Declarations of Conflicts of Interest Item 1</i> | The Chair enquired if any Board member wished to declare any conflict of interest in relation to the Agenda. No declarations declared. |
| <i>Approval of Minutes Item 2</i> | Minutes of the 12 th July 2019 meeting agreed. |
| <i>Matters Arising Item 3</i> | - CK expressed appreciation to the Group for assistance regarding proposed building plans on Connolly Hospital Campus |
| <i>Chair Update Item 4</i> | <p>Times Higher Education World University Ranks (2019) Chair congratulated the RCSI for achieving a ranking within the top 250 (top 2%) of universities worldwide in the Times Higher Education World University Ranks (2019) and ranking 1st in Ireland for research.</p> <p>HSE Capital Plan Chair acknowledged that RCSI Hospital Group have received funding for several projects under the HSE Capital Plan.</p> <p>CEO met with Director General of the HSE Focus on financial breakeven for the remainder of the year.</p> <p>Ministers Visit to Our Lady of Lourdes, Drogheda- 15th July 19 Minister Harris officially opened Newgrange Level 2 ward, which forms part of the Phase 2 capital development in OLOL.</p> <p>Chair Meetings Chair seeking meeting with Minister Harris to discuss future purpose of the Group and CHO structures. Engagement ongoing.</p> <p>Tenure as Chair of RCSI HG Chair advised her tenure for the Group would cease in November 2019. It is unclear if this will be extended with the introduction of RICO. She also referred to the appointment of a new Chair for Beaumont which has been advertised but with no appointment to date.</p> |

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| | <p>Trauma Application Chair and CK congratulated IC with regards to the Level 1 Trauma Centre submission (Beaumont and Connolly Hospital)</p> <ul style="list-style-type: none"> - Submission - 2nd August 2019 - Hospital site visits (Beaumont/ Connolly) by the Independent Assessment Panel for the designation of the Major Trauma Centre for the Central Trauma Network and Dublin Trauma Unit(s) took place on 19th August 19. Outcome awaited. <p>Publications Chair noted the publication of the <i>'Independent Review Group established to examine Private Activity in Public Hospitals'</i> carried out by Donal de Buitleur.</p> <p>Board Review Chair recommended the initiation of a Board Effectiveness review.</p> | | | | | | | | | | | | | | | | | | | | |
| CEO Report Item 6 | <p>2.1 Macro Activity cumulative trends</p> <table border="0"> <tr> <td>ED attendances (new)</td> <td>- 2.9 % increase</td> <td>July YTD</td> <td>(n = 3015)</td> </tr> <tr> <td>Emergency Admissions</td> <td>- 0.8 % increase</td> <td>July YTD</td> <td>(n = 248)</td> </tr> <tr> <td>Other Emergency Admissions</td> <td>- 2.2 % reduction</td> <td>July YTD</td> <td>(n = 377)</td> </tr> <tr> <td>Elective Admissions</td> <td>- 1.4 % reduction</td> <td>July YTD</td> <td>(n = 89)</td> </tr> <tr> <td>Day Care attendances</td> <td>- 2.8 % increase</td> <td>July YTD</td> <td>(n = 2059)</td> </tr> </table> <p>2.2 Finance - projected outturn</p> <ul style="list-style-type: none"> - A Maximum Expenditure Limit (MEL) 2019 set by HSE: <u>€814.3m</u>. YTD v's limit the Group is €0.8m over target. - Main driver is patient income deficit €1.4m. - Projected outcome v's MEL is breakeven (€0.7m, 0.1%) <p>2.3 Capital Development Plan - announced 02.09.19 Confirmation of specific projects to be advanced - 2019 -2021</p> <ul style="list-style-type: none"> - Emergency Department - Beaumont - Cystic Fibrosis Unit - Beaumont - Design of Radiation Oncology Facilities - Phase II Beaumont - National Maternity Strategy developments - relocating standalone maternity hospitals to acute hospital campus – Rotunda to Connolly Campus <p>2.4 Designation of Trauma Services</p> <ul style="list-style-type: none"> - invite in regard to designation of Level 1 Trauma Centre received - submitted 2nd August 2019 - site visit to Beaumont & Connolly Hospitals Monday 19th August 2019 - Results expected by end of September 2019 <p>2.5 Establishment of New Regional Health Areas</p> <ul style="list-style-type: none"> - initiating a process of engagement, correspondence received: <i>"New Regional Health Areas"</i> (LM/IC - 06.08.19) - no further engagement to date | ED attendances (new) | - 2.9 % increase | July YTD | (n = 3015) | Emergency Admissions | - 0.8 % increase | July YTD | (n = 248) | Other Emergency Admissions | - 2.2 % reduction | July YTD | (n = 377) | Elective Admissions | - 1.4 % reduction | July YTD | (n = 89) | Day Care attendances | - 2.8 % increase | July YTD | (n = 2059) |
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| Key Performance Metrics Item 7 | <p>Key Performance Metrics - May 19</p> <ul style="list-style-type: none"> - Tabled and noted. | | | | | | | | | | | | | | | | | | | | |

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| <p><i>Finance Report Item 9</i></p> | <p>The Finance Report was tabled:</p> <ul style="list-style-type: none"> - 0.1% deficit projected for 2019 v's financial limits assuming receipt of outstanding funding, and excluding bad debt provision and assuming success of Group cost containment plan. - The Group cost containment plan €3.3m remaining to be achieved; focus on reducing agency and increasing use of biosimilar drugs. - Group was advised by Acute Operations that no requirement to reduce cost to offset reduced private income - estimated €1.8m deficit, particularly Rotunda, Connolly - Discussion ensued regarding private patient income maximisation - Gross expenditure increase 2019 v's 2018 driven by pay awards and approved service developments. CK to supply analysis regarding same - Insourcing project progressing at Beaumont- €3m assumed - Consultant contract cost impact YTD €13.5m funding provided - Cost impact of nursing industrial action and support services action not included in projections and assumed will be fully funded |
| <p><i>Clinical Director Report Item 8</i></p> | <p>CD'S Report tabled</p> |
| <p><i>HR Report Item 10</i></p> | <p>HR Report tabled</p> |
| <p><i>AOB</i></p> | <p>Nursing</p> <ul style="list-style-type: none"> - Minister for Health, Simon Harris TD, launched a new model for developing advanced nursing and midwifery practice with the publication of the policy document '<i>The Development of Graduate to Advanced Nursing and Midwifery Practice.</i>' <p>Brexit</p> <ul style="list-style-type: none"> - HSE have developed contingency plan for Brexit to manage a supply of medications as required. |
| <p><i>Date of next meeting</i></p> | <p>It was agreed that the next Board Meeting would take place on Friday, 15th November 2019 at 8am.</p> |

Signed: _____

Date: _____