

MINUTES OF MEETING OF RCSI HG BOARD HELD ON 10th MAY 2019 AT 8.00 IN THE ROBERT SMITH ROOM, RCSI

PRESENT:

Ms. Anne Maher - AM
 Mr Colm McGrattan - CMcG
 Mr Douglas Keatinge - DK
 Dr Maria Wilson Browne - MWB
 Prof Anthony Cunningham -AC
 Prof Cathal Kelly - CK
 Prof Helen Roche - HR

IN ATTENDANCE:

Mr. Ian Carter	Chief Executive
Ms Sheila McGuinness	Chief Operations Officer
Mr Rory Farrelly	Chief Director of Nursing and Midwifery
Mr Chris Kenny	Chief Financial Officer
Mr Enda Maloney	Director of Human Resources
Ms Rosemary Collier	Group Director of Transformation
Prof Paddy Broe	Clinical Director

APOLOGIES: Dr Donal de Buitleur - DdeB

<i>Opening Remarks</i>	The Chair opened the meeting and noted apologies from Dr Donal de Buitleur.
<i>Declarations of Conflicts of Interest Item 1</i>	The Chair enquired if any Board member wished to declare any conflict of interest in relation to the Agenda. No declarations declared.
<i>Approval of Minutes 12.10.18 Item 2</i>	Minutes of the 15 th March 19 meeting agreed.
<i>Matters Arising Item 3</i>	MWB advised that she had a number of financial queries which she would raise under the finance section of the agenda
<i>Chair Update Item 4</i>	<p>Slaintecare Proposals – Regional Health Structures and Geographical Alignment</p> <ul style="list-style-type: none"> - Correspondence received from Minister Harris (19.03.19) regarding Slaintecare Proposals - Regional Health Structures and Geographical Alignment, advising that there will be consultation with key stakeholders. - No further correspondence received to date <p>Director General / CEO Designate</p> <ul style="list-style-type: none"> - Mr Paul Reid appointed as Director General and will take up post with effect from the 14th May 19. - Mr Reid previously worked as Chief Executive in Fingal County Council, in the Department of Public Expenditure and Reform, as well as Eircom and Trócaire. - Interim HSE Senior Leadership Team appointments will revert back to their substantive posts. - AM has written to Mr Reid requesting a meeting to brief him on the RCSI Hospital Groups plans / progress to date <p>Cochlear Implant Centre - Beaumont Hospital</p> <ul style="list-style-type: none"> - The National Hearing Implant and Research Centre (NHIRC) at Beaumont Hospital was officially opened by Taoiseach Leo Varadkar on the 4th April 19. - CK congratulated Prof Laura Viani and the team in Beaumont for organising such a successful event. - Noted the Taoiseach acknowledged the RCSI HG’s performance during his speech.

	<p>Resignation from RCSI HG Board</p> <ul style="list-style-type: none"> - Mr Enda Connolly has formally resigned as Chair of Beaumont Hospital Board and also from the RCSI HG Board - The Chair on behalf of the RCSI HG Board has written to Mr Connolly extending thanks and good wishes for the future. <p>Chair of Beaumont Hospital Board</p> <ul style="list-style-type: none"> - National recruitment campaign will commence shortly. Appointment will be made by the Minister for Health. <p>Expression of Interest - Quality Improvement for Healthcare Boards</p> <ul style="list-style-type: none"> - Correspondence received from Dr Crowley, National Quality Improvement Director seeking expressions of interest in partnering with Hospital Boards to support a sustainable approach to improving quality. - Board members agreed that it would be helpful to meet with Dr Crowley to discuss the development of the Board and improving its contribution to the health service. - Dr Crowley to be invited to attend the next Board meeting scheduled for the 12th July. <p>Annual Report 2018</p> <ul style="list-style-type: none"> - Copies of the 2018 Annual Report issued to the Taoiseach, Minister Harris, and Ms Laura Magahy, Slaintecare 																								
<i>CEO Report Item 6</i>	<p>CEO's Report Tabled and Key Points Included:</p> <p>Macro Activity cumulative trends</p> <table border="0"> <tr> <td>ED attendances (new)</td> <td>- 5.6% increase</td> <td>March YTD</td> <td>(n = 2444)</td> </tr> <tr> <td>Emergency Admissions</td> <td>- 2.6% increase</td> <td>March YTD</td> <td>(n = 356)</td> </tr> <tr> <td>Other Emergency Admissions</td> <td>- 4.0% reduction</td> <td>March YTD</td> <td>(n = 283)</td> </tr> <tr> <td>Elective Admissions</td> <td>- 4.1% reduction</td> <td>March YTD</td> <td>(n = 106)</td> </tr> <tr> <td>- March</td> <td>7.6% increase</td> <td></td> <td></td> </tr> <tr> <td>Day Care attendances</td> <td>- 1.6% increase</td> <td>March YTD</td> <td>(n = 495)</td> </tr> </table> <ul style="list-style-type: none"> - IP/DC total volume / > 12-month volume reductions demonstrated across group - OPD total volume / > 12 month volume reductions demonstrated across group <p>SlainteCare Integration Fund Application 2020</p> <ul style="list-style-type: none"> - 4 Group submissions made. Awaiting outcome of same. <p>Recruitment Moratorium</p> <ul style="list-style-type: none"> - Moratorium in place across 5 HG's and strict internal controls maintained in RCSI Group. <p>Capital Development Status</p> <ul style="list-style-type: none"> - Cystic Fibrosis Ward - 20 bedded unit <ul style="list-style-type: none"> - planning permission secured 	ED attendances (new)	- 5.6% increase	March YTD	(n = 2444)	Emergency Admissions	- 2.6% increase	March YTD	(n = 356)	Other Emergency Admissions	- 4.0% reduction	March YTD	(n = 283)	Elective Admissions	- 4.1% reduction	March YTD	(n = 106)	- March	7.6% increase			Day Care attendances	- 1.6% increase	March YTD	(n = 495)
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<i>Key Performance Metrics Item 7</i>	<p>Key Performance Metrics - March 19</p> <ul style="list-style-type: none"> - tabled and noted. 																								
<i>Finance Report Item 9</i>	<p>The Finance Report was tabled:</p> <ul style="list-style-type: none"> - 0.9% deficit projected for 2019 assuming receipt of outstanding funding, discounting bad debt provision and success of Group cost containment plan. - Private Health Insurance dispute ongoing over current legislation and contributing to reduced private income and increased bad debt provision. - The Group has corresponded with HSE outlining financial issues. - HSE focus on fiscal prudence and delivery of breakeven targets. 																								

	<ul style="list-style-type: none"> - The HSE ‘pay budget financial affordability review’ indicated no requirement to reduce headcount v’s 2018 outturn, and additionally that breakeven was achieved in 2018. - A discussion took place on cost containment measures including review of medical overtime v’s best practice, cost impact on services of super utilisers, usage of physician assistants, extend nursing scope of practice. - Major focus on agency usage and control, noted significant reduction since 2014. Still issue remains of usage of medical agency in hospitals - TOP funding remains outstanding.
<p><i>Clinical Director Report Item 8</i></p>	<p>CD’S Report Tabled and Key Points Included:</p> <p>Medical Manpower The pilot programme for recruitment of Consultants by the Group has now commenced. The duration will be one year and the Group will be carefully auditing the time periods from CAAC approval to advertising, interviewing and commencement of employment. The Group are optimistic that there will be very significant improvements in the time periods compared to the current systems using the Public Appointments and National Recruitment Services.</p> <p>Non-Consultant Hospital Doctors (NCHDs) With regard to Non-Consultant Hospital Doctors (NCHDs), the Group has committed to hiring additional doctors from Pakistan who come to Ireland through a link with the College of Physicians and Surgeons in Pakistan. Doctors in different specialties are given time-out from their national training schemes in Pakistan to work and train in Ireland for two years (on a time restricted visa). The NDTP Director Professor Frank Murray is pleased that RCSI Hospitals have committed additional posts to this national initiative.</p>
<p><i>HR Report Item 10</i></p>	<p>HR Report</p> <ul style="list-style-type: none"> - Absenteeism on some sites remain high. National performance target is set at 3.5%. Continued focus / engagement with management ongoing. - Agency conversions ongoing - Adherence to administration pay controls required across all sites.
<p><i>AOB</i></p>	<p>Rotunda Hospital</p> <ul style="list-style-type: none"> - MWB raised concerns on behalf of the Rotunda Board and sought the Groups support regarding progressing vital required remedial infrastructure / capital development works on the Parnell Square campus. She mentioned that the physical infrastructure of the Hospital presents serious risks. - IC confirmed level of funding for Redevelopment Works Neo Natal ICU / Theatre Development had been agreed with Liam Woods early 2018 - Rotunda engaging with HSE Estates - A discussion regarding the need to progress the proposed development of a new maternity hospital in Blanchardstown to achieve co-location of the Rotunda with Connolly Hospital took place. <p>Report of the Independent Review Group established to examine the role of voluntary organisations in publicly funded health and personal social services - Dr Catherine Day</p> <ul style="list-style-type: none"> - Report published - The Group made 24 recommendations covering areas such as the governance of voluntary organisations; dialogue, engagement and contractual processes between the State and the voluntary sector; ethos, asset ownership and public capital investment, and broader issues related to health system development.

	<p>RCSI HG Board - Quality and Safety Committee</p> <ul style="list-style-type: none"> - Due to the resignation of EC from the RCSI HG Board, it was agreed that CMCG will join the Quality and Safety Committee. - The committee to nominate Chair at next meeting and revert to the Board confirming same. <p>Children’s Health Ireland (CHI) -Paediatric Outpatient and Urgent Care Centre</p> <ul style="list-style-type: none"> - Satellite site to open on Connolly Hospital campus in July 19. <p>Report on Expanding Public Activity in Public Hospitals and Disentangling the Public Private mix in Public Hospitals</p> <ul style="list-style-type: none"> - report imminent <p>GDPR Issue - Connolly Hospital</p> <ul style="list-style-type: none"> - Data breach reported. Open disclosure to patients complete. <p>Group CEO appointments</p> <ul style="list-style-type: none"> - Decisions on appointments made but have not yet been formally announced
<i>Date of next meeting</i>	It was agreed that the next Board Meeting would take place on Friday, 12 th July 2019 at 8am.

Signed: _____

Date: _____